

**BY ORDER OF THE COMMANDER
AIR MOBILITY COMMAND**



**AIR MOBILITY COMMAND MISSION
DIRECTIVE 714**

14 OCTOBER 2003

SERVICES SQUADRON

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OPR: HQ AMC/XPMPO (Ms Mary Lager)

Certified by: HQ AMC/XPMP
(Col Gregg A. Clark)

Supersedes AMCMD 706, Paragraph 2.6. and
Attachment 7, 18 May 1994

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This mission directive implements policy guidance in AFD 10-1, *Mission Directives*, AFI 10-101, *Format and Content of Mission Directives* and AFI 38-101, *Air Force Organization*. The mission directive defines the mission, command relationship, responsibilities, and organization of the Services Squadron. It also applies to the Air National Guard and Air Force Reserve units, effective upon the date of unit activation. **AMCMD 706 will be superseded in phases. Each organization identified in AMCMD 706 will be replaced by a AMCMD 7XX series publication. Once all Mission Directives have been issued, AMCMD 706 will be rescinded in its entirety.**

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

1. Mission. The Services Squadron provides, manages, operates, and accounts for food services, lodging, mortuary service, and morale, welfare, and recreation services. Provides mobility forces, as required. Supports tenant units in accordance with host tenant support agreements.

2. Command. The Services Squadron is assigned to the Mission Support Group.

3. Responsibilities:

- 3.1. Provides command over all assigned Services personnel.
- 3.2. Provides appropriated and non-appropriated fund resource management.
 - 3.2.1. Provides computer support for squadron activities.
- 3.3. Plans, manages, and assures readiness training and contingency support.
- 3.4. Provides squadron marketing and publicity.

- 3.5. Operates food service, lodging, linen exchange, physical fitness, and sports programs and facilities.
- 3.6. Operates enlisted, and officers' clubs, bowling centers, golf course facilities, and other sanctioned retail establishments.
- 3.7. Oversees sanctioned membership organizations.
- 3.8. Operates child development, family day care, preschool, and youth centers and manages other sponsored youth and family activities.
- 3.9. Manages and operates library, skills development, outdoor recreation, and recreation supply facilities and activities.
- 3.10. Provides mortuary affairs support and services for the Departments of State and Defense, foreign governments, civilian agencies, and families of the deceased, as directed by competent authority.
- 3.11. Develops non-appropriated funded construction projects.
- 3.12. Provides management of non-appropriated personnel and squadron-wide education and training requirements.

PAUL W. ESSEX, Major General, USAF
Director of Plans and Programs

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFPD 10-1, *Mission Directives*

AFI 10-101, *Format and Content of Mission Directives*

AFI 38-101, *Air Force Organization*

Attachment 2

SERVICES SQUADRON

